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(973) 642-4160

## PROGRAM: ADMINISTRATIVE MEDICAL ASSISTANT



# Program Description:

Administrative Medical Assistant or Medical Administrative Assistant is a healthcare career program for students to pursue a career in the healthcare Industry. The intent of this program is to prepare the students for job position as an administrative medical assistant. As a medical administrative assistant, you will gain the skills needed to support office operations and improve patient care across multiple healthcare settings. This is a self-paced program; this means that you can complete this career program at your learning pace within the allotted program duration access.

### PROGRAM KEY DETAILS:

- Start Dates: 1st and 15th of Every Month
- Pace: Self-Paced
- **Online Access Duration:** 4 Months
- Delivery Method: Online
- Class Registration: Online or Oncampus
- **Enrollment:** 3-5 Days Prior to the Start Dates
- Seats: Limited
- Payment Options: Biweekly or Monthly or Full



### PROGRAM TUITION & FEE:

See program web page for details on tuition and fees for this program.



#### PROGRAM ACHIEVEMENTS:



**CAREER HOURS** 

**CERTIFICATE** 





**DIGITAL BADGE** 

**TRANSCRIPTS** 















